

2968



Australian Government

Australian Radiation Protection and Nuclear Safety Agency

Title of Manual: RFC Quality Manual

Document Title: Job Progress form

Document Id: RFC-FORM-013

Version: 7

Date of Issue: 6/6/2016

Approved by: Technical Manager

Page 1 of 1

Store login number:

2968 /

(Store No)

(No. of Cases)

(No. of Boxes)

(Satchel Post Pack)

Date received at store:

15/7/16

No. of monitors / probes:

Client Name: OPTUS - NSW

Freight-A/C No.

TOLL Priority

P/U: ☐Client Agreement received ☐Purchase Order received ☒

PO No: 33/1143430

Initial inspection

Battery OK ☐Necessary accessories included ☐

Action required

Faulty equipment: ☐Client notified: ☐

Contact: _____

Date: _____

Equipment tagged: ☐Placed in quarantine area ☐

Comments: _____

Scheduled Calibration date: 8/07/2016

Estimated time required: 5.8h

Calibration Method(s): Helmholtz ☐TEM Cell ☒Waveguide ☒Anechoic ☒

Commencement date: 28/07/2016

Commencement time: 1.00pm

Calibration (Database) report no.: 7306, 7307, 7308

Agreed tests performed: ☒Cal. labelling completed: ☒Report printed: ☒

Calibration completion date: 29/07/2016

time 10.00am

Report signed by Technician: ☒ PM

Initial

Report checked and signed: ☒ J

Initial

Admin' Store e-mailed ☒Equipment packed ☒Consignment delivered to Admin ☒

Sign & Date:

29/7/16 4.30pm

Invoice request delivered to Admin ☒

11/8/16

Total time for calibration (including preparation for freight): _____

Technician

29/07/2016

Date

Supervisor

Sign

06/09/16

Date

① used ARPANSA Batteries for Calibration.

Purchaser:

Quote This Purchase Order
Number On Your Invoice....

PO Creation Date: 12.07.2016

- MORE PAGES TO FOLLOW -

DELIVERY SITE ADDRESS

Plant for Optus Satellite Pty Ltd
1 Lyonpark Road
Macquarie Park NSW 2113

Delivery Contact:

The applicable terms and conditions for this Purchase Order are as set out below:

- ## Acceptance

To download Terms & Conditions go to: www.optus.com.au/poterm

Prices listed are exclusive of GST

Line	Optus Part No.	Vendor Part No.	Revision	Delivery Date	Qty To Deliver	Unit Type	Unit Price	Total Price	Curr
00010				13.07.2016	2.00	EA	181.82	363.64	AUD
	CALIBRATION OF NARDA RF MONITORS CALIBRATION OF NARDA NBM 550 BROADBAND FIELD METER SN B 0656 AND TETS GENERATOR MODEL 8699 SN 17007 <i>Item Instructions</i> DELIVER TO STORE								
00020				13.07.2016	1.00	EA	1,054.55	1,054.55	AUD
	CALIBRATION OF NARDA RF MONITORS CALIBRATION OF NARDA PROBE MODEL EF1891 SN A 0337 <i>Item Instructions</i> DELIVER TO STORE								

Purchaser:

Quote This Purchase Order
Number On Your Invoice....

PO Creation Date: 12.07.2016

- LAST PAGE -

DELIVERY SITE ADDRESS

Plant for Optus Satellite Pty Ltd
1 Lyonpark Road
Macquarie Park NSW 2113

Delivery Contact:

The applicable terms and conditions for this Purchase Order are as set out below:

- ## Acceptance

To download Terms & Conditions go to: www.optus.com.au/noterms

Prices listed are exclusive of GST


[illegible]

Electronically Approved By [REDACTED]
Title: Satellite Manager RF Core
Date: 12.07.2016
For and on behalf of: Optus Satellite Pty Ltd

For Enquiries: Please Contact:

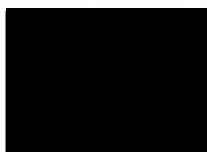
##

3061

 Australian Government Australian Radiation Protection and Nuclear Safety Agency		RAHAM	
Title of Manual: RFC Quality Manual		Document Title: Job Progress form	
Document Id: RFC-FORM-013		Version: 8	
Date of Issue: 13/9/2016		Approved by: Technical Manager	
		Page 1 of 1	

Store login number: <u>3061</u> <u>1</u> <u>1</u> <u>No wrapping</u> <small>(Store No) (No. of Cases) (No. of Boxes) (Satchel/Post Pack)</small>			
Date received at store: <u>13/2/17</u>		No. of monitors / probes: <u>0090380408</u>	
Client Name: <u>Optus</u>		Freight-A/C No. <u>1000</u> P/U: <input type="checkbox"/>	
Client Agreement received <input type="checkbox"/>		Purchase Order received <input checked="" type="checkbox"/> PO No: <u>33/1194678-A</u>	
Initial inspection: Battery OK <input type="checkbox"/>		Necessary accessories included <input type="checkbox"/>	
Action required _____			
Faulty equipment: <input type="checkbox"/>		Contact: _____ Date: _____	
Client notified: <input type="checkbox"/> Phone <input type="checkbox"/> E-mail			
Equipment tagged: <input type="checkbox"/>		Placed in quarantine area: <input type="checkbox"/>	
Comments: _____			
Scheduled Calibration date: <u>14/2/17</u>		Estimated time required: <u>6.6h</u>	
Calibration Method(s): Helmholtz <input type="checkbox"/> TEM Cell <input checked="" type="checkbox"/> Waveguide <input checked="" type="checkbox"/> Anechoic <input checked="" type="checkbox"/>			
Commencement date: <u>15/2/17</u>		Commencement time: <u>11 00 am</u>	
Calibration (Database) report no.: <u>7757, 7758, 7759</u>			
Agreed tests performed: <input checked="" type="checkbox"/>		Cal. labelling completed: <input checked="" type="checkbox"/> Report printed: <input type="checkbox"/>	
Calibration completion date: <u>1/3/17</u>		Time: <u>3.00pm</u>	
Report signed by Technician: <input checked="" type="checkbox"/> <u>PM</u> (Initial)		Report checked and signed: <input checked="" type="checkbox"/> <u>L</u> (Initial)	
Admin./Reception notified <input checked="" type="checkbox"/>		Equipment packed <input checked="" type="checkbox"/>	
Consignment delivered to Store <input checked="" type="checkbox"/>		Sign & Date: <u>6/3/17 - 2.40</u>	
Invoice request e-mailed to Accounts <input checked="" type="checkbox"/>		Freight cost (if applicable) <input checked="" type="checkbox"/> <u>N/C</u>	
Total time for calibration (including preparation for freight): <u>6.2 hrs</u>			

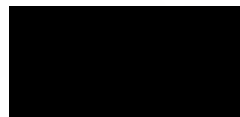
Technician



Date

1/3/17

Supervisor



Date

10/05/17



Australian Government

Australian Radiation Protection and Nuclear Safety Agency

Client Agreement Form
(RFC-FORM-012 v12)

Quote No.: OPTUS-19-01-17-RAHAM-495

RADIOFREQUENCY HAZARD PROBE CALIBRATIONS CLIENT AGREEMENT FORM & QUOTATION

The calibration service provided will be performed in accord with procedures described in the ARPANSA Radiation Health Services Branch Radiofrequency Calibrations Laboratory Quality Manual. These procedures specify test methods for the calibration of radiofrequency hazard meters and probes, which according to test frequency, may use a TEM cell, anechoic chamber or wave-guide calibration apparatus.

NATA/Traceable Calibration Service Provided

Client equipment: GM Raham Hazard Radiation Monitor 40 Series

Meter model: Meter model: 495

* Traceable calibration only

Probe Model	Qty	Test Frequency (MHz)						Nominal Field Level
94	1	13.56	27.12	50.00	130.00	750.0	900.0	2 mW/cm ²
		1800	2450	4000	8000			1 mW/cm ²
		10000*	12000*	18000*				1 mW/cm ²
Test source model 309A	1	(frequency to be measured) Test source cal. using probe model 94						0-2 mW/cm ²

Note: A survey fee of **up to \$200.00** (inclusive of GST) applies for faulty equipment when calibration is unable to be completed, or for additional work not covered under this calibration quotation.

Nominated calibration start date: 6 February 2017 Calibration Quotation Price (including GST): \$1,240.00

GST: \$112.73

Signed: [Redacted]

Date: 19 January 2017

The quotation for the above services is valid for thirty days from the date shown above. All services provided are subject to ARPANSA's standard terms and conditions: (<http://www.arpansa.gov.au/pubs/calibration/RFCterms.pdf>) Equipment must be received complete and in good condition prior to the nominated calibration date above if calibration is to be completed on schedule. Unless negotiated otherwise, goods will be dispatched at client's cost to originator within 10 working days after the nominated calibration date. ARPANSA's preference is for the client to arrange and pay for collection of the equipment by courier or other means. If indicated below, ARPANSA will engage a commercial courier to return the equipment at the client's risk and bill the client accordingly.

Goods must be marked **EQUIPMENT FOR EMR CALIBRATION – HAND DELIVER.**

This agreement will be deemed to be accepted if either this form is signed and returned or a purchase order/calibration request citing the above quote number is received. An invoice will be issued on the return of goods; payment is due within 30 days of invoice date. A return consignment note should be included.

Client: Optus (Belrose Satellite Facility)
Tel: [Redacted]

Attn: [Redacted]
Email: [Redacted]

- ☐ I accept this quote
- ☐ I will arrange return of equipment when notified that it is ready for collection. **OR**
- ☐ I request that ARPANSA arrange return of equipment by commercial courier and agree to reimburse ARPANSA for any costs incurred with such arrangements.

Signed:

Date:

[illegible]



Purchase Order

Purchaser:

Optus Satellite Pty Ltd
(ABN 33 091 790 313)

Quote This Purchase Order
Number On Your Invoice....

33/1194678

PO Creation Date: 14.02.2017

Page: 2

- LAST PAGE -

SUPPLIER DETAILS

AUST RADIATION PROTECTION AND NUCLE
SAFETY AGENCY
619 LOWER PLENTY ROAD
YALLAMBIE VIC 3085

Supplier Contact:

DELIVERY SITE ADDRESS

S 22

OPTUS BELROSE SATELLITE FACILITY
2 CHALLENGER DRIVE
NEW SOUTH WALES NSW 2085

Delivery Contact:

Purchase Order Terms & Conditions

The applicable terms and conditions for this Purchase Order are as set out below:

- Where the Supplier and Purchaser (or the relevant group company of the Purchaser) have entered into an executed agreement governing the supply of the goods and services which are the subject of this Purchase Order ("**Executed Agreement**"), the terms and conditions of the Executed Agreement shall apply.
- Where there is no existing Executed Agreement and the Purchaser has sent the Supplier an Optus Simple Supply Agreement ("**Forwarded Simple Supply Agreement**"), the terms and conditions of the Forwarded Simple Supply Agreement shall apply.
- Where there is no existing Executed Agreement and the Purchaser has not sent the Supplier a Forwarded Simple Supply Agreement, then the terms and conditions available at www.optus.com.au/potermis ("**Online Simple Supply Agreement**") shall apply.

Acceptance

In the absence of an Executed Agreement, the Supplier agrees that by commencing delivery of the goods and services which are the subject of this Purchase Order, it shall be deemed to have accepted the terms and conditions of the Forwarded Simple Supply Agreement or the Online Simple Supply Agreement (as the case may be).

To download Terms & Conditions go to: www.optus.com.au/potermis

Prices listed are exclusive of GST

	Optus Part No.	Vendor Part No.	Revision	Delivery	Qty To	Unit			
Line	Description of Goods and Services Ordered			Date	Deliver	Type	Unit Price	Total Price	Curr
					Freight/Delivery/Customs Clearing in AUD			0.00	
					Customs duty in AUD			0.00	
					Total of AUD			1,800.00	



Change to Purchase Order

Purchaser:

Optus Satellite Pty Ltd
(ABN 33 091 790 313)

Quote This Purchase Order
Number On Your Invoice....

33/1194678-A

PO Creation Date: 14.02.2017

Printed Date: 14.02.2017

- LAST PAGE -

SUPPLIER DETAILS

AUST RADIATION PROTECTION AND NUCLE
SAFETY AGENCY
619 LOWER PLENTY ROAD
YALLAMBIE VIC 3085

Supplier Contact:

DELIVERY SITE ADDRESS

OPTUS BELROSE SATELLITE FACILITY
2 CHALLENGER DRIVE
NEW SOUTH WALES NSW 2085

Delivery Contact:

Purchase Order Terms & Conditions

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To download Terms & Conditions go to: www.optus.com.au/potermis

Prices listed are exclusive of GST

Line	Optus Part No.	Vendor Part No.	Revision	Delivery Date	Qty To Deliver	Unit Type	Unit Price	Total Price	Curr
00030				14.02.2017	1.00	EA	240.00	240.00	AUD
	CALIBRATION OF GENERAL MICROWAVE RAHAM M								
	*** Item cancelled ***								
00040				15.02.2017	1.00	EA	1,240.00	1,240.00	AUD
	CALIBRATION OF RAHAM MODEL 495 AND PROBE								
	CALIBRATION OF RAHAM MODEL 495 SN 9931659 AND PROBE MODEL 94 AND GM TEST SOURCE								
	MODEL 309A SN 9726199								
	*** New item ***								

Please Invoice: Optus Administration Pty Ltd
PO Box 888, North Ryde NSW 1670 (or)
1 Lyonpark Rd, Macquarie Park NSW 2113
Attention: Optus Accounts Payable
Ph: [REDACTED]

Electronically Approved By: [REDACTED]
Title: Satellite Manager RF Core
Date: 14.02.2017
For and on behalf of: Optus Satellite Pty Ltd

For Enquiries: Please Contact [REDACTED]

To Obtain a copy of the amended Purchase Order, please contact [REDACTED]

3062

E4R 300 +
Radman

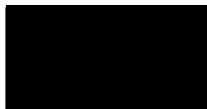
Australian Government

Australian Radiation Protection and Nuclear Safety Agency

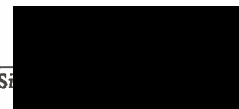
Title of Manual: RFC Quality Manual	Document Title: Job Progress form
Document Id: RFC-FORM-013	Version: 8
Date of Issue: 13/9/2016	Approved by: Technical Manager Page 1 of 1

Store login number: 3062 / 1	(Store No)	(No of Cases)	(No of Boxes)	(Satchel-Post Pack)
Date received at store: 15/2/17	No. of monitors / probes: 11	MU 3090320408		
Client Name: OPTUS	Freight-A/C No. JOLL PR	P/U: <input type="checkbox"/>		
Client Agreement received <input type="checkbox"/>	Purchase Order received <input checked="" type="checkbox"/>	PO No: 1194678		
Initial inspection: Battery OK <input checked="" type="checkbox"/>	Necessary accessories included <input type="checkbox"/>	Action required		
Faulty equipment: <input type="checkbox"/>	Contact: _____	Date: _____		
Client notified: <input type="checkbox"/>	Phone <input type="checkbox"/>	E-mail <input type="checkbox"/>		
Equipment tagged: <input type="checkbox"/>	Placed in quarantine area: <input type="checkbox"/>			
Comments: _____				
Scheduled Calibration date: 15/2/17	Estimated time required: 62h			
Calibration Method(s): Helmholtz <input type="checkbox"/>	TEM Cell <input checked="" type="checkbox"/>	Waveguide <input checked="" type="checkbox"/>	Anechoic <input checked="" type="checkbox"/>	
Commencement date: 15/2/17	Commencement time: 11 00 am			
Calibration (Database) report no.: 7761, 7762, 7760				
Agreed tests performed: <input checked="" type="checkbox"/>	Cal. labelling completed: <input checked="" type="checkbox"/>	Report printed: <input type="checkbox"/>		
Calibration completion date: 1/3/17	Time: 4:00 pm			
Report signed by Technician: <input checked="" type="checkbox"/> PM (Initial)	Report checked and signed: <input checked="" type="checkbox"/> (Initial)			
Admin./Reception notified <input checked="" type="checkbox"/>	Equipment packed <input checked="" type="checkbox"/>			
Consignment delivered to Store <input checked="" type="checkbox"/>	Sign & Date: 6/3/17 - 2:50			
Invoice request e-mailed to Accounts <input checked="" type="checkbox"/>	Freight cost (if applicable) <input checked="" type="checkbox"/> N/C			
Total time for calibration (including preparation for freight): 7.6 h				

Technician

1/3/17
Date

Supervisor

10/05/17
Date



Change to Purchase Order

Purchaser:

Optus Satellite Pty Ltd
(ABN 33 091 790 313)

Quote This Purchase Order
Number On Your Invoice....

33/1194678-A

PO Creation Date: 14.02.2017
Printed Date: 14.02.2017

- LAST PAGE -

SUPPLIER DETAILS

AUST RADIATION PROTECTION AND NUCLE
SAFETY AGENCY
619 LOWER PLENTY ROAD
YALLAMBIE VIC 3085

Supplier Contact:

DELIVERY SITE ADDRESS

OPTUS BELROSE SATELLITE FACILITY
2 CHALLENGER DRIVE
NEW SOUTH WALES NSW 2085

Delivery Contact:

Purchase Order Terms & Conditions

The applicable terms and conditions for this Purchase Order are as set out below:

- Where the Supplier and Purchaser (or the relevant group company of the Purchaser) have entered into an executed agreement governing the supply of the goods and services which are the subject of this Purchase Order ("**Executed Agreement**"), the terms and conditions of the Executed Agreement shall apply.
- Where there is no existing Executed Agreement and the Purchaser has sent the Supplier an Optus Simple Supply Agreement ("**Forwarded Simple Supply Agreement**"), the terms and conditions of the Forwarded Simple Supply Agreement shall apply.
- Where there is no existing Executed Agreement and the Purchaser has not sent the Supplier a Forwarded Simple Supply Agreement, then the terms and conditions available at www.optus.com.au/potermis ("**Online Simple Supply Agreement**") shall apply.

Acceptance

In the absence of an Executed Agreement, the Supplier agrees that by commencing delivery of the goods and services which are the subject of this Purchase Order, it shall be deemed to have accepted the terms and conditions of the Forwarded Simple Supply Agreement or the Online Simple Supply Agreement (as the case may be).

To download Terms & Conditions go to: www.optus.com.au/potermis

Prices listed are exclusive of GST

Line	Optus Part No.	Vendor Part No.	Revision	Delivery Date	Qty To Deliver	Unit Type	Unit Price	Total Price	Curr
00030				14.02.2017	1.00	EA	240.00	240.00	AUD
	CALIBRATION OF GENERAL MICROWAVE RAHAM M								
	*** Item cancelled ***								
00040				15.02.2017	1.00	EA	1,240.00	1,240.00	AUD
	CALIBRATION OF RAHAM MODEL 495 AND PROBE								
	CALIBRATION OF RAHAM MODEL 495 SN 9931659 AND PROBE MODEL 94 AND GM TEST SOURCE								
	MODEL 309A SN 9726199								
	*** New item ***								

Please Invoice: Optus Administration Pty Ltd
PO Box 888, North Ryde NSW 1670 (or)
1 Lyonpark Rd, Macquarie Park NSW 2113
Attention: Optus Accounts Payable
Ph: [REDACTED]

Electronically Approved By: [REDACTED]
Title: Satellite Manager RF Core
Date: 14.02.2017
For and on behalf of: Optus Satellite Pty Ltd

For Enquiries: Please Contact: [REDACTED]

To Obtain a copy of the amended Purchase Order, please contact [REDACTED]



Australian Government

Australian Radiation Protection and Nuclear Safety Agency

Client Agreement Form
(RFC-FORM-012 v12)

Quote No.: OPTUS-19-01-17-RADMAN

**RADIOFREQUENCY HAZARD PROBE CALIBRATIONS
CLIENT AGREEMENT FORM & QUOTATION**

The calibration service provided will be performed in accord with procedures described in the ARPANSA Radiation Health Services Branch Radiofrequency Calibrations Laboratory Quality Manual. These procedures specify test methods for the calibration of radiofrequency hazard meters and probes, which according to test frequency, may use a TEM cell, anechoic chamber or wave-guide calibration apparatus.

NATA Calibration Service Provided

Client equipment: Radman

Meter model: Radman

S/N: BL-0734

Probe Model	Qty	Test Frequency (MHz)					Nominal Field Level
ESM-20	1	100					0.50 mW/cm ²

Note: A survey fee of **up to \$200.00** (inclusive of GST) applies for faulty equipment when calibration is unable to be completed, or for additional work not covered under this calibration quotation.

Nominated calibration start date: 6 February 2017

Calibration Quotation Price (including GST): \$240.00

GST: \$21.81

Signed:

Date: 19 January 2017

The quotation for the above services is valid for thirty days from the date shown above. All services provided are subject to ARPANSA's standard terms and conditions: (<http://www.arpansa.gov.au/pubs/calibration/RFCTerms.pdf>) Equipment must be received complete and in good condition prior to the nominated calibration date above if calibration is to be completed on schedule. Unless negotiated otherwise, goods will be dispatched at client's cost to originator within 10 working days after the nominated calibration date. ARPANSA's preference is for the client to arrange and pay for collection of the equipment by courier or other means. If indicated below, ARPANSA will engage a commercial courier to return the equipment at the client's risk and bill the client accordingly.

Goods must be marked **EQUIPMENT FOR EMR CALIBRATION – HAND DELIVER.**

This agreement will be deemed to be accepted if either this form is signed and returned or a purchase order/calibration request citing the above quote number is received. An invoice will be issued on the return of goods; payment is due within 30 days of invoice date. A return consignment note should be included.

Client: Optus (Belrose Satellite Facility)

Attn:

Tel:

Email

☐ I accept this quote

☐ I will arrange return of equipment when notified that it is ready for collection. **OR**

☐ I request that ARPANSA arrange return of equipment by commercial courier and agree to reimburse ARPANSA for any costs incurred with such arrangements.

Signed:

Date:



Australian Government

Australian Radiation Protection and Nuclear Safety Agency

Client Agreement Form
(RFC-FORM-012 v12)

Quote No.: OPTUS-19-01-17-EMR300-9C

RADIOFREQUENCY HAZARD PROBE CALIBRATIONS CLIENT AGREEMENT FORM & QUOTATION

The calibration service provided will be performed in accord with procedures described in the ARPANSA Radiation Health Services Branch Radiofrequency Calibrations Laboratory Quality Manual. These procedures specify test methods for the calibration of radiofrequency hazard meters and probes, which according to test frequency, may use a TEM cell, anechoic chamber or wave-guide calibration apparatus.

NATA/Traceable Calibration Service Provided

Client equipment: Narda Radiation Hazard Monitor

Meter model: Meter EMR-300 S/N BA-0088

* Traceable calibration only

Probe model	Qty	Test Frequency (MHz)						Nominal Field Level
9C E-field probe	1	3.0	13.56	27.12	100.0	200.0		100 V/m
S/N AH-0006		750.0	900.0					100 V/m
		1800	2450	4000	6000	8000		61.4 V/m
		10000*	12000*	14000*	16000*	18000*		61.4 V/m

Note: A survey fee of **up to \$200.00** (inclusive of GST) applies for faulty equipment when calibration is unable to be completed, or for additional work not covered under this calibration quotation.

Nominated calibration start date: 6 February 2017 Calibration Quotation Price (including GST): \$1,320.00

GST: \$120.00

Signed:

Date: 19 January 2017

The quotation for the above services is valid for thirty days from the date shown above. All services provided are subject to ARPANSA's standard terms and conditions: (<http://www.arpansa.gov.au/pubs/calibration/RFCTerms.pdf>) Equipment must be received complete and in good condition prior to the nominated calibration date above if calibration is to be completed on schedule. Unless negotiated otherwise, goods will be dispatched at client's cost to originator within 10 working days after the nominated calibration date. ARPANSA's preference is for the client to arrange and pay for collection of the equipment by courier or other means. If indicated below, ARPANSA will engage a commercial courier to return the equipment at the client's risk and bill the client accordingly.

Goods must be marked **EQUIPMENT FOR EMR CALIBRATION – HAND DELIVER.**

This agreement will be deemed to be accepted if either this form is signed and returned or a purchase order/calibration request citing the above quote number is received. An invoice will be issued on the return of goods; payment is due within 30 days of invoice date. A return consignment note should be included.

Client: Optus (Belrose Satellite Facility)

Attn:

Tel:

Email

☐ I accept this quote

☐ I will arrange return of equipment when notified that it is ready for collection. OR

☐ I request that ARPANSA arrange return of equipment by commercial courier and agree to reimburse ARPANSA for any costs incurred with such arrangements.

Signed:

Date:

Line	Optus Part No. Vendor Part No. Description of Goods and Services Ordered	Revision	Delivery Date	Qty To Deliver	Unit Type	Unit Price	Total Price	Curr
00010	CALIBRATION OF NARDA METER EMR 300 SN BA CALIBRATION OF NARDA METER EMR 300 SN BA 0088 WITH PROBE MODEL 9C E FIELD SN AH 0006#UNIT REQUIRES CALIBRATION CERTIFICATE AND CALIB RATION STICKER WITH DATE OF CALIBRATION		14.02.2017	1.00	EA	1,320.00	1,320.00	AUD
00020	CALIBRATION OF NARDA RADMAN MODEL ESM 20 CALIBRATION OF NARDA RADMAN MODEL ESM 20 SN BL 0734#UNIT REQUIRES CALIBRATION CERTIFICATE AND CALIBRATION STICKER WITH DATE OF CALIB RATION		14.02.2017	1.00	EA	240.00	240.00	AUD
00030	CALIBRATION OF GENERAL MICROWAVE RAHAM M		14.02.2017	1.00	EA	240.00	240.00	AUD

Purchaser:

Quote This Purchase Order
Number On Your Invoice....


- LAST PAGE -

DELIVERY SITE ADDRESS

Delivery Contact:

For Enquiries: Please Contact:

3087

 Australian Government Australian Radiation Protection and Nuclear Safety Agency	
Title of Manual: RFC Quality Manual	Document Title: Job Progress form
Document Id: RFC-FORM-013	Version: 8
Date of Issue: 13/9/2016	Approved by: Technical Manager Page 1 of 1

Store login number: <u>3087</u> / <u>1</u> / <u>1</u> / <u>1</u> (Store No) (No. of Cases) (No. of Boxes) (Satchel/Post Pack)	
Date received at store: <u>6/4/17</u>	No. of monitors / probes: <u>1</u>
Client Name: <u>Optus SAT Fac</u> Freight-A/C No. _____ P/U: <input type="checkbox"/>	
Client Agreement received <input type="checkbox"/> Purchase Order received <input checked="" type="checkbox"/> PO No: <u>33/1209688</u>	
Initial inspection: Battery OK <input checked="" type="checkbox"/>	Necessary accessories included <input type="checkbox"/>
Action required _____	
Faulty equipment: <input type="checkbox"/> Contact: _____	Date: _____
Client notified: <input type="checkbox"/> Phone <input type="checkbox"/> E-mail	
Equipment tagged: <input type="checkbox"/> Placed in quarantine area: <input type="checkbox"/>	
Comments: _____	
Scheduled Calibration date: <u>03/04/17</u> Estimated time required: <u>~5.8 hrs</u>	
Calibration Method(s): Helmholtz <input type="checkbox"/> TEM Cell <input checked="" type="checkbox"/> Waveguide <input checked="" type="checkbox"/> Anechoic <input type="checkbox"/>	
Commencement date: <u>12/07/17</u> Commencement time: <u>3 PM</u>	
Calibration (Database) report no.: <u>8057-8058</u>	
Agreed tests performed: <input checked="" type="checkbox"/> Cal. labelling completed: <input checked="" type="checkbox"/> Report printed: <input checked="" type="checkbox"/>	
Calibration completion date: <u>13/07/17</u> Time: <u>17:00</u>	
Report signed by Technician: <input checked="" type="checkbox"/> <u>DL</u> (Initial) Report checked and signed: <input checked="" type="checkbox"/> <u>DL</u> (Initial)	
Admin./Reception notified <input type="checkbox"/>	Equipment packed <input checked="" type="checkbox"/>
Consignment delivered to Store <input type="checkbox"/>	Sign & Date: <u>RS</u> <u>18/7/17</u>
Invoice request e-mailed to Accounts <input checked="" type="checkbox"/>	Freight cost (if applicable) <input type="checkbox"/> <u>NC</u>
Total time for calibration (including preparation for freight): _____	

Technician

28/07/17
Date

Supervisor

18/08/17
Date



Purchase Order

Purchaser:

Optus Satellite Pty Ltd
(ABN 33 091 790 313)

Quote This Purchase Order
Number On Your Invoice....

33/1209688

PO Creation Date: 04.04.2017

Page: 1

- LAST PAGE -

SUPPLIER DETAILS

AUST RADIATION PROTECTION AND NUCLE
SAFETY AGENCY
619 LOWER PLENTY ROAD
YALLAMBIE VIC 3085

Supplier Contact:

DELIVERY SITE ADDRESS

Optus Belrose Satellite Facility
Attn: S 22
2 Challenger Drive
Macquarie Park NSW 2085

Delivery Contact:

Purchase Order Terms & Conditions

The applicable terms and conditions for this Purchase Order are as set out below:

- Where the Supplier and Purchaser (or the relevant group company of the Purchaser) have entered into an executed agreement governing the supply of the goods and services which are the subject of this Purchase Order ("**Executed Agreement**"), the terms and conditions of the Executed Agreement shall apply.
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Acceptance

In the absence of an Executed Agreement, the Supplier agrees that by commencing delivery of the goods and services which are the subject of this Purchase Order, it shall be deemed to have accepted the terms and conditions of the Forwarded Simple Supply Agreement or the Online Simple Supply Agreement (as the case may be).

To download Terms & Conditions go to: www.optus.com.au/potermis

Prices listed are exclusive of GST


Line	Optus Part No.	Vendor Part No.	Revision	Delivery Date	Qty To Deliver	Unit Type	Unit Price	Total Price	Curr
00010				28.04.2017	1.00	EA	1,054.55	1,054.55	AUD
	Calibration of NARDA Meter NBM-550, P/N 2401/01B and Serial No E-0758 with Probe EF-1891, P/N 2402/02B and Serial No D-0280. Each unit will need Calibration Certificate and Calibration sticker with Date of Calibration.								
								Freight/Delivery/Customs Clearing in AUD	0.00
								Customs duty in AUD	0.00
								Total of AUD	1,054.55

Please Invoice: Optus Administration Pty Ltd
PO Box 888, North Ryde NSW 1670 (or)
1 Lyonpark Rd, Macquarie Park NSW 2113
Attention: Optus Accounts Payable
Ph: [REDACTED]

Electronically Approved By: [REDACTED]
Title: Satellite Manager RF Core
Date: 04.04.2017
For and on behalf of: Optus Satellite Pty Ltd

For Enquiries: Please Contact: [REDACTED]

3104
6 Radmans

 Australian Government Australian Radiation Protection and Nuclear Safety Agency	
Title of Manual: RFC Quality Manual	Document Title: Job Progress form
Document Id: RFC-FORM-013	Version: 8
Date of Issue: 13/9/2016	Approved by: Technical Manager Page 1 of 1

Store login number:	3104 /	(Store No.)	(No of Cases)	(No of Boxes)	(Satchel/Post Pack)
Date received at store:	15/5/17	No. of monitors / probes:			
Client Name:	OPTUS	Freight-A/C No:	Toll Pa: 200620	P/U:	<input type="checkbox"/>
Client Agreement received	<input type="checkbox"/>	Purchase Order received	<input type="checkbox"/>	PO No:	33/1217676
Initial inspection:	Battery OK <input checked="" type="checkbox"/>	Necessary accessories included	<input type="checkbox"/>		
Action required _____					
Faulty equipment:	<input checked="" type="checkbox"/>	Contact:	Date: _____		
Client notified:	<input type="checkbox"/>	Phone	<input type="checkbox"/>	E-mail	
Equipment tagged:	<input checked="" type="checkbox"/>	Placed in quarantine area:	<input type="checkbox"/>		
Comments:	Randomly Beeps				
Scheduled Calibration date:	26/5/2017	Estimated time required:	7.2 h		
Calibration Method(s):	Helmholtz <input type="checkbox"/>	TEM Cell <input type="checkbox"/>	Waveguide <input type="checkbox"/>	Anechoic	<input type="checkbox"/>
Commencement date:	13/7/16	Commencement time:	10.00 am		
Calibration (Database) report no.:	8051-8056 (Faulty)				
Agreed tests performed:	<input checked="" type="checkbox"/>	Cal. labelling completed:	<input type="checkbox"/>	Report printed:	<input type="checkbox"/>
Calibration completion date:	14/7/17	Time:	11.00 am		
Report signed by Technician:	<input checked="" type="checkbox"/> PM (Initial)	Report checked and signed:	<input checked="" type="checkbox"/> (Initial)		
Admin./Reception notified	<input checked="" type="checkbox"/>	Equipment packed	<input type="checkbox"/>		
Consignment delivered to Store	<input checked="" type="checkbox"/>	Sign & Date:	07: 18/7/17 12.50		
Invoice request e-mailed to Accounts	<input checked="" type="checkbox"/>	Freight cost (if applicable)	<input type="checkbox"/> N/C		
Total time for calibration (including preparation for freight):	N/C				

Technician

Date

Supervisor

Date

18/08/17



Purchase Order

Purchaser:

Optus Satellite Pty Ltd
(ABN 33 091 790 313)

Quote This Purchase Order
Number On Your Invoice...

33/1217676

PO Creation Date: 17.05.2017

Page: 1

- LAST PAGE -

SUPPLIER DETAILS

AUST RADIATION PROTECTION AND NUCLE
SAFETY AGENCY
619 LOWER PLENTY ROAD
YALLAMBIE VIC 3085

Supplier Contact:

DELIVERY SITE ADDRESS

OPTUS BELROSE SATELLITE FACILITY
2 CHALLENGER DRIVE, BELROSE
NEW SOUTH WALES NSW 2085

Delivery Contact:

Purchase Order Terms & Conditions

The applicable terms and conditions for this Purchase Order are as set out below:

- Where the Supplier and Purchaser (or the relevant group company of the Purchaser) have entered into an executed agreement governing the supply of the goods and services which are the subject of this Purchase Order ("**Executed Agreement**"), the terms and conditions of the Executed Agreement shall apply.
- Where there is no existing Executed Agreement and the Purchaser has sent the Supplier an Optus Simple Supply Agreement ("**Forwarded Simple Supply Agreement**"), the terms and conditions of the Forwarded Simple Supply Agreement shall apply.
- Where there is no existing Executed Agreement and the Purchaser has not sent the Supplier a Forwarded Simple Supply Agreement, then the terms and conditions available at www.optus.com.au/potermis ("**Online Simple Supply Agreement**") shall apply.

Acceptance

In the absence of an Executed Agreement, the Supplier agrees that by commencing delivery of the goods and services which are the subject of this Purchase Order, it shall be deemed to have accepted the terms and conditions of the Forwarded Simple Supply Agreement or the Online Simple Supply Agreement (as the case may be).

To download Terms & Conditions go to: www.optus.com.au/potermis

Prices listed are exclusive of GST

Line	Optus Part No. Vendor Part No. Description of Goods and Services Ordered	Revision	Delivery Date	Qty To Deliver	Unit Type	Unit Price	Total Price	Curr
00010	CALIBRATION OF NARDA RADMAN MONITORS## CALIBRATION OF NARDA RADMAN MONITORS 2250/06 SN AG-0028 2250/56 SN CA-1777 2250/56 SN CA-1778 2250/56 SN CA-1779 2250 56 SN CA-1781		17.05.2017	6.00	EA	218.19	1,309.14	AUD
Freight/Delivery/Customs Clearing in AUD							0.00	
Customs duty in AUD							0.00	
Total of AUD							1,309.14	

Please Invoice: Optus Administration Pty Ltd
PO Box 888, North Ryde NSW 1670 (or)
1 Lyonpark Rd, Macquarie Park NSW 2113
Attention: Optus Accounts Payable
Ph: [REDACTED]

Electronically Approved By: [REDACTED]
Title: Satellite Manager RF Core
Date: 17.05.2017
For and on behalf of: Optus Satellite Pty Ltd

For Enquiries: Please Contact: [REDACTED]

3308 45



Australian Government

4 Radmanus

Australian Radiation Protection and Nuclear Safety Agency

Title of Manual: RFC Quality Manual

Document Title: Job Progress form

Document Id: RFC-FORM-013

Version: 8

Date of Issue: 13/9/2016

Approved by: Technical Manager

Page 1 of 1

Store login number:

(Store No.)

(No. of Cases)

(No. of Boxes)

(Satchel/Post Pack)

Date received at store:

No. of monitors / probes:

Client Name: OPTUS

Freight-A/C No.

P/U: ☐

Client Agreement received ☐

Purchase Order received ☒

PO No:

Initial inspection:

Battery OK ☒

Necessary accessories included ☒

Action required

Faulty equipment: ☐

Contact:

Date:

Client notified:

☐ Phone

☐ E-mail

Equipment tagged: ☐

Placed in quarantine area: ☐

Comments:

Scheduled Calibration date:

Estimated time required:

Calibration Method(s):

Helmholtz ☐

TEM Cell ☒

Waveguide ☐

Anechoic ☐

Commencement date:

Commencement time:

Calibration (Database) report no.:

Agreed tests performed: ☒

Cal. labelling completed: ☒

Report printed: ☒

Calibration completion date:

Time:

Report signed by Technician:

☒ PM (Initial)

Report checked and signed:

☒ (Initial)

Admin./Reception notified ☒

Equipment packed ☒

Consignment delivered to Store ☒

Sign & Date:

Invoice request e-mailed to Accounts ☒

Freight cost (if applicable) ☒

Total time for calibration (including preparation for freight):

Technician

Date

Supervisor

Date



Purchase Order

Purchaser:

Optus Satellite Pty Ltd
(ABN 33 091 790 313)

Quote This Purchase Order
Number On Your Invoice....

33/1312040

PO Creation Date: 10.07.2018
Page: 1

- LAST PAGE -

SUPPLIER DETAILS

AUST RADIATION PROTECTION AND NUCLE
SAFETY AGENCY
619 LOWER PLENTY ROAD
YALLAMBIE VIC 3085

Supplier Contact:

DELIVERY SITE ADDRESS

Plant for Optus Satellite Pty Ltd
2 Challenger Drive
Belrose NSW 2085

Delivery Contact:

Purchase Order Terms & Conditions

The applicable terms and conditions for this Purchase Order are as set out below:

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Acceptance

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To download Terms & Conditions go to: www.optus.com.au/potermis

Prices listed are exclusive of GST

Line	Optus Part No.	Mfr Part No.	Revision	Delivery Date	Qty To Deliver	Unit Type	Unit Price	Total Price	Curr
00010	Description of Goods and Services Ordered			10.08.2018	4.00	EA	218.19	872.76	AUD
	Calibration of NARDA Radman EMR Monitors								
	Serial numbers as follows: AA00047, AW-0061, CA-1780, CB-169. #On completion of								
	calibration each unit will need Calibration Certificate and Calibration sticker								
	showing Date of Calibration and the Next Calibration Due Date								
Freight/Delivery/Customs Clearing in AUD								0.00	
Customs duty in AUD								0.00	
Total of AUD								872.76	

Please Invoice: Optus Administration Pty Ltd
PO Box 888, North Ryde NSW 1670 (or)
1 Lyonpark Rd, Macquarie Park NSW 2113
Attention: Optus Accounts Payable
Ph: [REDACTED]

Electronically Approved By: [REDACTED]
Title: AD Operations Facilities & Transmission
Date: 10.07.2018
For and on behalf of: Optus Satellite Pty Ltd

For Enquiries: Please Contact: [REDACTED]

3320

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Australian Government

Australian Radiation Protection and Nuclear Safety Agency

Title of Manual: RFC Quality Manual

Document Title: Job Progress form

Document Id: RFC-FORM-013

Version: 8

Date of Issue: 13/9/2016

Approved by: Technical Manager

Page 1 of 1

Store login number:	<u>3320</u>	<u>1</u>	<u>1</u>	<u>Bubbled & wrapped</u>
	(Store No.)	(No. of Cases)	(No. of Boxes)	(Satchel Post Pack)
Date received at store:	No. of monitors / probes: _____			
Client Name:	<u>Ortus (Belrose) NSW</u> Freight-A/C No. <u>Free Pr. 0/Night P/U:</u> <input type="checkbox"/>			
Client Agreement received	<input type="checkbox"/>	Purchase Order received	<input checked="" type="checkbox"/>	PO No: <u>20062E</u> <u>331318459</u>
Initial inspection:	Battery OK	<input checked="" type="checkbox"/>	Necessary accessories included	<input type="checkbox"/>
Action required _____				
Faulty equipment:	<input type="checkbox"/>	Contact:	Date: _____	
Client notified:	<input type="checkbox"/>	Phone	<input type="checkbox"/>	E-mail
Equipment tagged:	<input type="checkbox"/>	Placed in quarantine area:	<input type="checkbox"/>	
Comments:	<u>meter display screen, low contrast display</u>			
Scheduled Calibration date:	<u>10/08/18</u>	Estimated time required:	<u>~6.8 hrs</u>	
Calibration Method(s):	Helmholtz	<input type="checkbox"/>	TEM Cell	<input checked="" type="checkbox"/>
			Waveguide	<input checked="" type="checkbox"/>
			Anechoic	<input checked="" type="checkbox"/>
Commencement date:	<u>9/08/18</u>	Commencement time:	<u>11:00</u>	
Calibration (Database) report no.:	<u>8813-8815</u>			
Agreed tests performed:	<input checked="" type="checkbox"/>	Cal. labelling completed:	<input checked="" type="checkbox"/>	Report printed:
	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Calibration completion date:	<u>15/08/18</u>	Time:	<u>12:30</u>	
Report signed by Technician:	<input checked="" type="checkbox"/>	<u>DL</u> (Initial)	Report checked and signed:	<input checked="" type="checkbox"/>
				<u>LC</u> (Initial)
Admin./Reception notified	<input checked="" type="checkbox"/>	Equipment packed	<input checked="" type="checkbox"/>	
Consignment delivered to Store	<input type="checkbox"/>	Sign & Date:	<u>21/8/18</u>	
Invoice request e-mailed to Accounts	<input checked="" type="checkbox"/>	Freight cost (if applicable)	<input type="checkbox"/> <u>MC</u>	
Total time for calibration (including preparation for freight): _____				

Technician

21/08/18
Date

Supervisor

22/10/18
Date



Purchase Order

Purchaser:

Optus Satellite Pty Ltd
(ABN 33 091 790 313)

Quote This Purchase Order
Number On Your Invoice...

33/1318459

PO Creation Date: 06.08.2018
Page: 1

- LAST PAGE -

SUPPLIER DETAILS

AUST RADIATION PROTECTION AND NUCLE
SAFETY AGENCY
619 LOWER PLENTY ROAD
YALLAMBIE VIC 3085

Supplier Contact:

DELIVERY SITE ADDRESS

Plant for Optus Satellite Pty Ltd
2 Challenger Drive
Belrose NSW 2085

Delivery Contact:

Purchase Order Terms & Conditions

The applicable terms and conditions for this Purchase Order are as set out below:

- Where the Supplier and Purchaser (or the relevant group company of the Purchaser) have entered into an executed agreement governing the supply of the goods and services which are the subject of this Purchase Order ("**Executed Agreement**"), the terms and conditions of the Executed Agreement shall apply.
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Acceptance

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To download Terms & Conditions go to: www.optus.com.au/potermis

Prices listed are exclusive of GST

Line	Optus Part No.	Mfr Part No.	Revision	Delivery Date	Qty To Deliver	Unit Type	Unit Price	Total Price	Curr
00010				17.08.2018	1.00	EA	1,054.55	1,054.55	AUD
	Calibration of NARDA NBM-550, Broadband								
00020				17.08.2018	1.00	EA	181.82	181.82	AUD
	Test Generator - Narada Model 8699								
					Freight/Delivery/Customs Clearing in AUD				0.00
					Customs duty in AUD				0.00
					Total of AUD				1,236.37

Please Invoice: Optus Administration Pty Ltd
PO Box 888, North Ryde NSW 1670 (or)
1 Lyonpark Rd, Macquarie Park NSW 2113
Attention: Optus Accounts Payable
Ph: S 22

Electronically Approved B S 22
Title: AD Operations Facilities & Transmission
Date: 06.08.2018
For and on behalf of: Optus Satellite Pty Ltd

For Enquiries: Please Contact S 22



Purchase Order

Purchaser:

Optus Satellite Pty Ltd
(ABN 33 091 790 313)

Quote This Purchase Order
Number On Your Invoice....

33/1404477

PO Creation Date: 30.07.2019

Page: 1

- LAST PAGE -

SUPPLIER DETAILS

AUST RADIATION PROTECTION AND NUCLE
SAFETY AGENCY
619 LOWER PLENTY ROAD
YALLAMBIE VIC 3085

Supplier Contact:

DELIVERY SITE ADDRESS

Plant for Optus Satellite Pty Ltd
2 Challenger Drive
Belrose NSW 2085

Delivery Contact:

Purchase Order Terms & Conditions

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To download Terms & Conditions go to: www.optus.com.au/potermis

Prices listed are exclusive of GST

Line	Optus Part No.	Mfr Part No.	Revision	Delivery Date	Qty To Deliver	Unit Type	Unit Price	Total Price	Curr
00010				29.08.2019	1.00	EA	1,193.11	1,193.11	AUD
	Calibration of NARDA NBM-550 and Probe E								

Please Invoice: Optus Administration Pty Ltd
PO Box 888, North Ryde NSW 1670 (or)
1 Lyonpark Rd, Macquarie Park NSW 2113
Attention: Optus Accounts Payable
Ph: [REDACTED]

Electronically Approved By [REDACTED]
Title: AD Operations Facilities & Transmission
Date: 30.07.2019
For and on behalf of: Optus Satellite Pty Ltd

For Enquiries: Please Contact: [REDACTED]



Australian Government
Australian Radiation Protection
and Nuclear Safety Agency



arpansa

Client Agreement Form
(RFC-FORM-012 v13)

Quote No: OPTUS-11-07-19-NARDA-EF1891

Radiofrequency hazard probe calibrations client agreement form & quotation

The calibration service provided will be performed in accord with procedures described in the ARPANSA Radiation Health Services Branch Radiofrequency Calibrations Laboratory Quality Manual. These procedures specify test methods for the calibration of radiofrequency hazard meters and probes, which according to test frequency, may use a TEM cell, anechoic chamber or wave-guide calibration apparatus.

NATA/Traceable Calibration Service Provided

Client equipment: Narda Survey Meter Series

Meter model: Narda Meter NBM-550 * Traceable calibration only

Probe model	Qty	Test frequencies (MHz)						Nominal field levels
EF 1891	1	3.0	10.0	27.12	100.0	200.0	750.0	100.0 V/m
P/N: 2402/02B		900.0						100.0 V/m
		1800.0	2450.0	4000.0	6000.0	8000.0		61.4 V/m
		10000.0*	12000.0*	18000.0*				61.4 V/m

Note: A survey fee of up to \$226.28 (inclusive of GST) applies for faulty equipment when calibration is unable to be completed, or for additional work not covered under this calibration quotation.

Nominated calibration start date: 24 July 2019

Calibration Quotation Price (including GST): \$1312.42

GST: \$119.31

Signed: [Redacted]

Date: 11 July 2019

The quotation for the above services is valid for thirty days from the date shown above. All services provided are subject to ARPANSA's standard terms and conditions: (<http://www.arpansa.gov.au/rfc#terms>). Equipment must be received complete and in good condition prior to the nominated calibration date above if calibration is to be completed on schedule. Unless negotiated otherwise, goods will be dispatched at client's cost to originator within 10 working days after the nominated calibration date. ARPANSA's preference is for the client to arrange and pay for collection of the equipment by courier or other means. If indicated below, ARPANSA will engage a commercial courier to return the equipment at the client's risk and bill the client accordingly.

Goods must be marked **EQUIPMENT FOR EMR CALIBRATION – HAND DELIVER**.

This agreement will be deemed to be accepted if either this form is signed and returned or a purchase order/calibration request citing the above quote number is received. An invoice will be issued on the return of goods; payment is due within 30 days of invoice date. A return consignment note should be included.

Client: Sing Tel Optus Pty Limited

Attn: [Redacted]

Tel: [Redacted]

Email: [Redacted]



I accept this quote



I will arrange return of equipment when notified that it is ready for collection.

OR



I request that ARPANSA arrange return of equipment by commercial courier and agree to reimburse ARPANSA for any costs incurred with such arrangements

Signed



Date

24/07/2017

2019/01076

Released by ARPANSA under the Freedom of Information Act