# Transport of radioactive material

# Special arrangement approval checklist

An applicant seeking an approval certificate from ARPANSA under special arrangement must ensure that the information, as described in paragraph 836 of the [*Code for the Safe Transport of Radioactive Material (2019)*](https://www.arpansa.gov.au/regulation-and-licensing/regulatory-publications/radiation-protection-series/codes-and-standards/rpsc-2)RPS C-2 (Rev. 1) is included as part of the application. A summary of the information which must be included is described below. This checklist should be included with your application.

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| Information required | Tick if included |
| 1. Description of transportation dates and locations from where and to where the package and its contents will be transported. | [ ]  |
| 2. Details of the mode(s) of transport which will be used, e.g. road, rail, air, inland waterway or sea. | [ ]  |
| 3. Details of the type of conveyance and route information which will be used during transport, e.g. freight container. | [ ]  |
| 4. Details of applicable national and international regulations under which approval is sought, e.g. IAEA. | [ ]  |
| 5. Details of other certificates for alternative radioactive contents, other competent authority validation, or additional technical data or information which can substantiate your request for approval. | [ ]  |
| 6. Description of the packaging by a reference to the drawings or a specification of the design. In addition, a reproducible illustration (ideally not larger than 21 cm by 30 cm), showing the make-up of the package, should also be provided, accompanied by a brief description of the packaging, including materials of manufacture, gross mass, general outside dimensions and appearance. | [ ]  |
| 7. Description of the specific authorised radioactive contents contained within the packaging including any restrictions on the radioactive contents which might not be obvious from the nature of the packaging. This shall include the physical and chemical forms, the activities involved (including those of the various isotopes), mass in grams (for fissile material), and whether the package design is for special form radioactive material, low dispersible radioactive material or fissile material excepted under paragraph 417(f), if applicable. | [ ]  |
| 8. For package designs containing fissile material requiring multilateral approval in accordance with paragraph 814:i a detailed description of the authorised radioactive contentsii the value of the criticality safety indexiii reference to the documentation that demonstrates the criticality safety of the contentsiv any special features on the basis of which the absence of water from certain void spaces has been assumed in the criticality assessmentv any allowance (based on paragraph 677(b)) for a change in neutron multiplication assumed in the criticality assessment as a result of actual irradiation experience; andvi the ambient temperature range for which the special arrangement has been approved. | [ ]  |
| 9. A detailed listing of any supplementary operational controls required for preparation, loading, carriage, unloading and handling of the consignment, including any special stowage provisions for the safe dissipation of heat. | [ ]  |
| 10. Description of the reasons for the special arrangement approval. | [ ]  |
| 11. Description of the compensatory measures to be applied as a result of the shipment being under special arrangement, e.g. administrative, people, engineering, radiation protection, general safety. | [ ]  |
| 12. Description of the use of the packaging or specific actions to be taken prior to the shipment, e.g. how the package is properly secured. | [ ]  |
| 13. A statement regarding the ambient conditions assumed for purposes of design if these are not in accordance with those specified in paragraphs 656, 657 and 666, as applicable. | [ ]  |
| 14. Description of all emergency arrangements to ensure the safe transport of the package and its radioactive contents. | [ ]  |
| 15. A specification of the applicable management system as required in paragraph 306. | [ ]  |
| 16. Applicant identity and carrier identity. | [ ]  |
| 17. Description of who is responsible and who will have control of the package and its contents during and following transportation. | [ ]  |