# **List of Tables and Figures**

		-		
т	`	h	$1_{\sim}$	
	а	u	ıe	3

Table 1:	ARPANSA Expenses for Outcome 1	9
Table 2:	ARPANSA Resource Statement – 2012–135	0
Table 3:	Staff retention and turnover 2011–12 and 2012–13	9
Table 4:	Salary ranges as at 30 June 2013 6	0
Table 5:	Full-time equivalent (FTE) staff by gender and classification 6	1
Table 6:	Staff by location, gender and classification	2
Table 7:	Inoperative staff	3
Table 8:	Distribution of staff by Branch	3
Table 9:	Staff employed under the PS Act	3
Table 10:	Staff by gender and classification	4
Table 11:	ARPANSA stakeholder engagement activities	8
Table 12:	2012 Work Health & Safety Inspection Schedule	0
Table 13:	Details of payments of \$12 100 and above (inclusive of GST) for advertising and public notices during 2012–13	2
Table 14:	Legal services expenditure by ARPANSA for 2012–13 7	4
Table 15:	Details of any breach of licence conditions by a licensee during the financial year of which the CEO is aware	5
Table 16:	Facility licences as at 30 June 2013 7	5
Table 17:	Source licences as at 30 June 20127	6
Figures		
Figure 1:	Organisation Chart	7
Figure 2:	Map shows distribution of staff across New South Wales, Victoria and the Australian Capital Territory	:5

## **Abbreviations**

ACDS Australian Clinical Dosimetry Service
ANRDR Australian National Radiation Dose Register

ANSTO Australian Nuclear Science and Technology Organisation

APS Australian Public Service

ARGOS Accident Reporting and Guidance Operating System
ARPANSA Australian Radiation Protection and Nuclear Safety Agency

ASNO Australian Safeguards and Non-Proliferation Office

BSS Basic Safety Standards
CEO Chief Executive Officer

COAG Council of Australian Governments
CPRs Commonwealth Procurement Rules

CSIRO Commonwealth Science and Industrial Research Organisation

CT computed tomography

CTBT Comprehensive Nuclear-Test-Ban Treaty

DRLs diagnostic reference levels
ELF extremely low frequency
EMF electric and magnetic fields
EMR electromagnetic radiation

FMA Act Financial Management and Accountability Act 1997

HIFAR High-Flux Australian Research Reactor
IAEA International Atomic Energy Agency

ICRP International Commission on Radiological Protection

IM information management

IRRS Integrated Regulatory Review Service

IWS Interim Waste Store

KPIs key performance indicators

linac medical linear accelerator

MODARIA Modelling and Data for Radiological Impact Assessments (IAEA)

NATA National Association of Testing Authorities

NDRP National Directory for Radiation Protection

NEWDB Net Enabled Waste Management Database

NRWMF National Radioactive Waste Management Facility

NSC Nuclear Safety Committee

OPAL Open Pool Australian Ligh-Water reactor
PPSWG Physical Protection and Security Working Group

PRMS Personal Radiation Monitoring Service
RANET Response and Assistance Network (IAEA)
RF EME radiofrequency electromagnetic energy

RHC Radiation Health Committee

RPS Radiation Protection Series

SMC Strategic Management Committee

UNSCEAR United Nations Scientific Committee on the Effects of Atomic Radiation

UPF ultraviolet protection factor
UVR ultraviolet radiation
WH&S Work Health and Safety
WHO World Health Organization

## **Glossary**

#### absorbed dose

The energy absorbed per unit mass by matter from ionising radiation which impinges upon it.

#### accident

An unintended event which causes, or has the potential to cause, employees or members of the public to be exposed to radiation from which the individual doses or collective doses received do not lie within the range of variation which is acceptable for normal operation. An accident may result from human error, equipment failure or other mishap; it may require emergency action to save life or to safeguard health, property or the environment; it requires investigation of its causes and consequences and, possibly, corrective action within the program for control of radiation; and it may require remedial action to mitigate its consequences.

#### activity

The measure of quantity of radioactive decay.

#### air kerma

The measure of the energy released in a volume of air at some distance from a radioactive source.

#### AS/ISO

Standard established by Standards Australia and the International Organization for Standardization.

### Australian National Radiation Dose Register

A centralised repository for the radiation dose records of workers as supplied by the employers, maintained by ARPANSA. It is currently limited to those engaged in the uranium mining and milling industry in Australia.

#### Code of Practice for radiation protection

A document prescribing specific requirements for radiation protection in a particular application.

### computed tomography

Pictures of structures within the body created by a computer that takes the data from multiple x-ray images and turns them into pictures.

#### constraint

Either dose constraint in the case of exposures anticipated to be received, or risk constraint in the case of potential exposures (see dose constraint and risk constraint).

### controlled apparatus – as defined in the ARPANS Act

An apparatus that produces ionising radiation when (a) energised or that would, if assembled or repaired. be capable of producing ionising radiation when energised

- (b) An apparatus that produces ionising radiation because it contains radioactive material, or
- An apparatus prescribed by the Regulations that produces harmful non-ionising radiation when energised.

# controlled material – as defined in the ARPANS

Any natural or artificial material, whether in solid or liquid form, or in the form of a gas or vapour, which emits ionising radiation spontaneously.

### Design Basis Threat (DBT)

A description of the attributes and characteristics of potential insider and/or external adversaries who might attempt unauthorised removal of nuclear material or sabotage against which a physical protection system is designed and evaluated.

### diagnostic reference levels (DRLs)

Dose levels for medical exposures in medical radiodiagnostic practices, or levels of activity in the case of radiopharmaceuticals, applied to groups of standardsized patients or standard phantoms for common types of diagnostic examination and broadly defined types of equipment. These levels are expected not to be consistently exceeded for standard procedures when good and normal practice regarding diagnostic and technical performance is applied. DRLs will be set by relevant professional bodies and published by ARPANSA or the relevant regulatory authority from time to time.

### dose

A generic term which may mean absorbed dose, equivalent dose or effective dose depending on context.

#### dose constraint

A prospective restriction on anticipated dose, primarily intended to be used to discard undesirable options in an optimisation calculation. In occupational exposure, a dose constraint may be used to restrict the options considered in the design of the working environment for a particular category of employee. In medical exposure, a dose constraint for volunteers in medical research may be used to restrict the options considered in the design of an experimental protocol. In public exposure, a dose constraint may be used to restrict the exposure of the critical group from a particular source of radiation.

#### dosimeter

An instrument used to determine the presence and sometimes the amount of radiation.

#### dosimetry

The theory and application of the principles and techniques involved in the measurement, calculation and recording of radiation doses.

### effective dose

A measure of dose which takes into account both the type of radiation involved and the radiological sensitivities of the organs and tissues irradiated.

### electromagnetic energy

The energy stored in an electromagnetic field. Expressed in joule (J).

### equivalent dose

A measure of dose which takes into account the type of radiation involved.

#### exemption

The deliberate omission of a practice from regulatory control, or from some aspects of regulatory control, by the appropriate authority.

#### exposure

The circumstance of being exposed to radiation.

#### extremely low frequency radiation

Has very long wavelengths (in the order of a thousand kilometres or more) and frequencies in the range of 100 hertz or less.

#### gamma ray

Ionising electromagnetic radiation emitted by a radionuclide during radioactive decay or during a nuclear (isomeric) transition.

#### incident

An event which causes, or has the potential to cause. abnormal exposure of employees or of members of the public and which requires investigation of its causes and consequences and may require corrective action within the program for control of radiation, but which is not of such scale as to be classified as an accident.

### **Integrated Regulatory Review Service**

A peer review and appraisal service offered by the IAEA to strengthen and enhance the effectiveness of a national regulatory system in nuclear, radiation, radioactive waste, transport safety and nuclear security.

#### ionisation

The process by which one or more electrons are removed from, or sometimes added to, an atom leaving the atom in a charged state.

### ionising radiation

Radiation which is capable of causing ionisation

#### ISO Series

Internationally accepted standards developed by the International Organization for Standardization which is a network of the national standards institutes of 157 countries, one member per country, with a Central Secretariat in Geneva, Switzerland, that coordinates the

### justification

The notion that human activities which lead to exposure to radiation should be justified, before they are permitted to take place, by showing that they are likely to do more good than harm.

#### licence

A written authorisation issued to an operator which allows the operator to carry out an operation legally.

#### limitation

The requirement that radiation doses and risks should not exceed a value regarded as unacceptable.

#### linear accelerator

Linacs have numerous applications: they generate x-rays and high energy electrons for medicinal purposes in radiation therapy, serve as particle injectors for higher-energy accelerators, and are used directly to achieve the highest kinetic energy for light particles (electrons and positrons) for particle physics. They can also be used to produce highly penetrating radiation for calibrating radiotherapy dosemeters used in medicine for the treatment of cancer.

#### medical cyclotrons

A medical cyclotron is an electrical device for accelerating charged particles in a spiral fashion to high energies. The beams produced are used to manufacture Positron Emission Tomography (PET) radioisotopes which are subsequently injected into patients for medical imaging. The main clinical areas of diagnosis are oncology, cardiology and neurology.

### medical exposure

Exposure of a person to radiation received as a patient undergoing medical diagnosis or therapy, or as a volunteer in medical research, or non-occupational exposure received as a consequence of assisting an exposed patient.

#### non-ionising radiation

Ranges from extremely low frequency radiation through the radiofrequency, microwave, and visible portions of the spectrum into the ultraviolet range.

### occupational exposure

Exposure of a person to radiation which occurs in the course of that person's work and which is not excluded exposure.

#### operator

Any person or entity responsible for an operation which may lead to exposure to ionising radiation.

#### optimisation

The process of determining what level of radiation protection and safety makes exposures, and the probability and magnitude of potential exposures, as low as reasonably achievable with economic and societal factors being taken into account.

#### public exposure

Exposure of a person, or persons, to radiation which is neither occupational nor medical exposure.

#### radiation

Electromagnetic waves or quanta, and atomic or sub-atomic particles, propagated through space or through a material medium.

#### radioactive material

Material which spontaneously emits ionising radiation as a consequence of radioactive decay.

#### radiofrequency

Electromagnetic energy with frequencies in the range 3 kHz to 300 GHz.

### radiofrequency field

A physical field, which specifies the electric and magnetic states of a medium or free space, quantified by vectors representing the electric field strength and the magnetic field strength.

#### radiological emergency

An emergency in which there is, or is perceived to be, a hazard due to:

- the energy resulting from a nuclear chain reaction or from the decay of the products of a chain reaction, or
- radiation exposure.

#### radionuclide

A species of atomic nucleus which undergoes radioactive decay.

#### radiopharmaceutical

A radioactive pharmaceutical administered to patients for medical diagnosis or therapy.

#### radon

Radon is a radioactive noble gas which is part of the uranium decay chain. Radon and some of its decay products are alpha particle emitters. Radon decays to form a series of short-lived radionuclides: Po-218, Pb-214, Bi-214 and Po-214. If these radionuclides are breathed in, they can attach to the lungs and respiratory tract. The subsequent radiological dose is recognised as one cause of lung cancers (WHO 2009; ICRP 2010).

### Regulatory Impact Statement

A Regulatory Impact Statement (RIS) is required, under the Australian Government's requirements, when a regulatory proposal is likely to have significant impacts on business and individuals or the economy. The primary role of the RIS is to improve government decision-making processes by ensuring that all relevant information is presented to the decision maker when a policy decision is being made. A RIS is prepared for each of ARPANSA's Codes of Practice and Standards and contains a cost benefit analysis.

Salons for artificial sun tanning through exposure to ultraviolet radiation.

### system of radiation protection

A generic process of radiation risk management designed to limit the health risks arising from exposure to radiation to acceptable levels in a manner which takes economic and social considerations into account.

#### **UV Index Data**

Simple numerical indication of the maximum solar UVR during the day, the higher the number, the higher the UVR hazard. The UV index is calculated from data collected by broadband detectors which measure the UV radiation from the sun. It is a scale primarily used in daily forecasts aimed at the general public.

### X-ray

Ionising electromagnetic radiation emitted during the transition of an atomic electron to a lower energy state or during the rapid deceleration of a charged particle.

# Index

A	E
accidents	ecologically sustainable development73
advertising and market research	electromagnetic radiation (EMR)18, 32, 68, 132, 133
air sampling	ELF standard
asset management	emergency response14, 18, 21, 23, 26, 31, 35, 37, 43
audit	emergency preparedness
Audit and Risk Committee 53, 54, 55	employee support
financial55	enforcement
internal audit22, 54, 55	ethical standards
radiological	external scrutiny
Australian Clinical Dosimetry Service (ACDS). 8, 15, 16, 17, 21, 38, 39-40, 42, 79	F
Australian National Audit Office (ANAO)18, 53	financial performance
Australian National Radiation Dose	food samples screening
Register (ANRDR)8, 14, 30, 31, 131	fraud control53, 54, 55,
Australian Nuclear Science and Technology	freedom of information55, 71,
Organisation (ANSTO) 7, 8, 9, 13, 14, 18, 25, 34, 43-45, 68,	Freedom of Information Act71
75-76, 80	Fukushima Dai-ichi Nuclear Power Plant accident 8, 12,
ANSTO - HIFAR	28, 36, 37, 43, 48, 55
ANSTO – MOATA	monitoring food samples28, 82
ANSTO – OPAL reactor	research/reports around80, 82-84
AusTender	
	G
В	governance16, 20, 22, 52, 54
Basic Safety Standards (BSS) of the IAEA79	
breach of the ARPANS Act 14, 45-46, 74, 75	Н
business continuity	Health and Ageing, Department of6, 8, 16, 20, 36, 52
	Health, Department of
<i>C</i>	health effects of radiation
calibrations	health effects of radiation
calibrations	health effects of radiation.       7, 9, 32         HIFAR.       7, 13, 44         human resources.       56
calibrations	health effects of radiation
calibrations       8, 15, 16, 38, 42, 49         certificate of compliance       22, 54, 64         client complaints       49, 50         Code of Conduct APS       55, 58	health effects of radiation.       7, 9, 32         HIFAR.       7, 13, 44         human resources.       56         holistic safety.       8, 14, 43, 48, 80
calibrations       8, 15, 16, 38, 42, 49         certificate of compliance       22, 54, 64         client complaints       49, 50         Code of Conduct APS       55, 58         codes and standards, adoption of       20, 78, 79	health effects of radiation
calibrations	health effects of radiation
calibrations       8, 15, 16, 38, 42, 49         certificate of compliance       22, 54, 64         client complaints       49, 50         Code of Conduct APS       55, 58         codes and standards, adoption of       20, 78, 79         codes of practice       34, 37, 47, 78, 79, 81, 131, 133         common law contracts       60	health effects of radiation
calibrations	health effects of radiation
calibrations	health effects of radiation
calibrations       8, 15, 16, 38, 42, 49         certificate of compliance       22, 54, 64         client complaints       49, 50         Code of Conduct APS       55, 58         codes and standards, adoption of       20, 78, 79         codes of practice       34, 37, 47, 78, 79, 81, 131, 133         common law contracts       60         Comprehensive Nuclear-Test-Ban Treaty (CTBT)       7, 28, 32         Comprehensive Nuclear-Test-Ban Treaty Organization       6, 26, 33	health effects of radiation
calibrations	health effects of radiation.       7, 9, 32         HIFAR.       7, 13, 44         human resources.       56         holistic safety.       8, 14, 43, 48, 80         I       Incident Management Plan.         18, 31, 35-36, 37, 43, 55       information management.         17, 20, 22, 53, 54, 56       Information Publication Scheme (IPS).       71         inspections.       14, 43- 46, 53         Integrated Regulatory Review Service (IRRS).       8         internal control.       53, 54
calibrations	health effects of radiation
calibrations	health effects of radiation
calibrations	health effects of radiation
calibrations       8, 15, 16, 38, 42, 49         certificate of compliance       22, 54, 64         client complaints       49, 50         Code of Conduct APS       55, 58         codes and standards, adoption of       20, 78, 79         codes of practice       34, 37, 47, 78, 79, 81, 131, 133         common law contracts       60         Comprehensive Nuclear-Test-Ban Treaty (CTBT)       7, 28, 32         Comprehensive Nuclear-Test-Ban Treaty Organization       (CTBTO)       6, 26, 33         computed tomography (CT)       9, 38, 40, 131         conference papers       82-83         consultancy contracts       64         Convention on Nuclear Safety       18         corporate governance       21, 52, 54	health effects of radiation
calibrations	health effects of radiation
calibrations       8, 15, 16, 38, 42, 49         certificate of compliance       22, 54, 64         client complaints       49, 50         Code of Conduct APS       55, 58         codes and standards, adoption of       20, 78, 79         codes of practice       34, 37, 47, 78, 79, 81, 131, 133         common law contracts       60         Comprehensive Nuclear-Test-Ban Treaty (CTBT)       7, 28, 32         Comprehensive Nuclear-Test-Ban Treaty Organization       (CTBTO)       6, 26, 33         computed tomography (CT)       9, 38, 40, 131         conference papers       82-83         consultancy contracts       64         Convention on Nuclear Safety       18         corporate governance       21, 52, 54	health effects of radiation
calibrations       8, 15, 16, 38, 42, 49         certificate of compliance       22, 54, 64         client complaints       49, 50         Code of Conduct APS       55, 58         codes and standards, adoption of       20, 78, 79         codes of practice       34, 37, 47, 78, 79, 81, 131, 133         common law contracts       60         Comprehensive Nuclear-Test-Ban Treaty (CTBT)       7, 28, 32         Comprehensive Nuclear-Test-Ban Treaty Organization       (CTBTO)       6, 26, 33         computed tomography (CT)       9, 38, 40, 131       conference papers       82-83         consultancy contracts       64       Convention on Nuclear Safety       18         corporate governance       21, 52, 54       Council of Australian Governments (COAG)       35	health effects of radiation
calibrations	health effects of radiation
calibrations	health effects of radiation
calibrations	health effects of radiation

J	public consultation
Joint Convention on the Safety of Spent Fuel	publications81
Management and the Safety of Radioactive	
Waste Management	Q
	qualitative deliverable31, 36, 37
L	qualitative key performance indicator14, 31
leadership development18, 21, 57	quality assurance42, 54,
learning and development56, 57	Quality Management Committee54,
legal services directions74	Quality Management System45, 50,
licence	quantitative deliverable
applications 8, 9, 13, 18, 25, 34, 43, 44-46, 47, 68, 80	quarterly reports14,
breaches	
exemptions 47, 79, 132	R
facility	Radiation Health and Safety Advisory Council
source	(RHSAC) 20, 23, 55, 78-79, 80
licensing activities44, 75-77	Radiation Health Committee (RHC)20, 23, 32, 47, 55, 78,
linear accelerator (linac)8, 15, 16, 38, 39, 132	79-80
	Radiation Protection Series (RPS)
M	78-81
Maralinga7, 8, 24, 28, 57,	radioactive waste
memorandum of understanding15, 39	disposal of
mobile telephone base stations32	intermediate level
monitoring compliance30, 32, 43, 44, 45, 53, 54, 55	interim waste store
monitoring stations	safety of
	radiofrequency (RF)
N	radiological and nuclear threats31, 35-37
National Association of Testing Authorities (NATA)29, 32,	radiotherapy
50, 54	radon
National Directory for Radiation Protection (NDRP) 7, 14,	Recommendations of the ICRP
29, 46, 68, 79	regulation
amendments to	Regulations (ARPANS)
National Medical Cyclotron	regulatory guidance
national uniformity	remuneration statistics and staffing60-61
naturally occurring radioactive material (NORM)31	renovation (Yallambie)
non-salary benefits	risk management
nuclear medicine	role and functions20, 52
Nuclear Safety Committee20, 23, 55, 79, 80	
nuclear safety12, 20, 25, 48, 78	\$
2	safe transport of radioactive materials8, 34, 37, 47, 78,
0	79, 81 safety guides8, 14, 28, 34, 37, 40, 41, 47, 78, 79, 81
occupational exposure	
OPAL	salary ranges 60
optimisation31, 38, 131, 133	security of sources
organisational structure	3
organisational reform21, 56, 61	Service Charter
P	solaria
Parliamentary Secretary	smart meters
performance pay	
performance against PBS targets31, 36, 39, 40, 45, 46	stakeholders
Periodic Safety Review	strategic directions
Portfolio Budget Statement	RHSAC
program structure25	
	54, 55, 56, 59

U

ultraviolet protection factor (UPF)	15, 29, 49
ultraviolet radiation	15, 28-30
United Nations Scientific Committee o	n the Effects of
Atomic Radiation9, 12, 1	15, 21, 23, 25, 42, 80
uranium mining	8, 14, 28, 30-31, 79
UV index data	29, 68, 133

Waste Safety Standards Committee (WASSC)33, 37
website (ARPANSA)14, 29, 32, 34, 43, 45, 49, 58, 68,
71, 78, 80,
website (AusTender)64, 65
World Health Organization WHO Collaborating Center
on Radiation Protection15, 23, 26, 29, 32, 42,
work health and safety 22, 53, 59, 69-70, 73
workforce planning staff turnover and retention 56-57, $59$
workplace diversity58