ARPANSA Holistic Safety MicroTools

KEY AREA: *Safety Culture*

Date:	
Area(s) examined:	
Follow-up actions:	

RATING CRITERIA			
Not Observed	**Low**	**Medium**	**High**
NA	1	2	3

Safety and security are clear values:
Observations   Rating

		Observations	Rating
1.	When was the last time we reviewed our organisational safety and security policies? Do they need to be updated?		
2.	Do we involve staff in the review process to ensure that the policy takes their views into consideration?		
3.	How can we better inform and communicate our safety and security policies to staff?		

Leadership for safety and security:
Observations   Rating

		Observations	Rating
4.	How can further improve the way leaders model good safety and security behaviours and practices to operational staff?		
5.	What improvement can leaders make to further demonstrate to staff that safety and security are key considerations within the workplace?		

Accountability for safety and security:
Observations   Rating

		Observations	Rating
6.	Do staff find it easy to find out what safety and security responsibilities fall under their control?		
7.	How can we improve the way we outline staff safety and security accountabilities and responsibilities?		
8.	Where and how are the accountabilities and responsibilities for safety and security spelled out?		

Safety and security is part of all activities:
Observations   Rating

		Observations	Rating
9.	What oversight processes do we have to ensure that safety and security is considered as part of day-to-day activities?		
10.	Could we improve our processes to make it clearer how safety and security will be considered in operational tasks and day-to-day work?		

Safety and security is learning driven:
Observations   Rating

		Observations	Rating
11.	How do we learn from deviations, events and operational experience to improve our practices and identify key safety and security lessons?		
12.	How do we ensure that control measures and lessons learned are shared across the organisational boundaries and divisions?		

ACTIONS:

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